

**Section Inv - Invitation to Bid**

**PROJECT** Implementation of the 2017 Capital Fund Program for Roofing Replacement

**OWNER** Luna Pier Housing Commission  
10885 Ellen Street  
Luna Pier, Michigan 48157

**PROJECT DESCRIPTION**

Lotus Manor Apartments 10887 Ellen Street, Luna Pier, MI 48157 – Implementation of the 2017 Capital Fund Program for Roofing Replacement on the back (West) Building of the Senior Housing Complex and, as an Alternate, the connecting (North) Breezeway/Walkway. In General, but not limited to, the scope of Work includes: Removal of shingles down to sheathing, replacement of damaged sheathing, new fire sheathing, new underlayment and ice guard, fascia and rake replacement, removal and reset of gutter system, soffit vent replacement, new baffle vents, removal of box vents and replacement with ridge vents, new shingles, and all required flashing. The goal is to complete the remaining six (6) Family Townhouse Buildings in the Complex as funds may become available. Work was recently completed on the front (East) Building of the Senior Housing Complex / Housing Commission Office as well as two back Family Townhouse Buildings.

**Bidders are required to attend a 10:00 AM Pre-Bid Conference Thursday, July 25, 2019 at the Luna Pier Housing Commission Office, 10885 Ellen Street and Walk-Through of the (West) Senior Building conducted by the Architect to gain a better understanding and extent of the overall project scope.** Bidders are required by the Instructions to Bidders to visit the Luna Pier site. The site is available for inspection 10:00 AM Thursday July 25, 2019 during the Pre-Bid Conference and, by appointment, from July 25th through August 6th Monday through Thursday between the hours of 10:00 AM and 3:30 PM. Appointments can be made by calling Karen Lemerand at the Luna Pier Housing Commission (734) 848-2355. A sign in sheet will be available at the site.

**MISCELLANEOUS PROJECT INFORMATION**

All questions, in written form, shall be directed to the office of the Architect, James S. Jacobs Architects, 25 Washington Street, Monroe, Michigan 48161. Phone: 734) 241-7933.

Email: Jeanette Marrs, Project Manager [jeanettem@jsjacobsarch.com](mailto:jeanettem@jsjacobsarch.com).

Cc: [jimj@jsjacobsarch.com](mailto:jimj@jsjacobsarch.com) and [valj@jsjacobsarch.com](mailto:valj@jsjacobsarch.com)

**RFI'S & BID CONTRACT QUESTIONS:** Bidders are encouraged to submit questions to the Architect no later than Friday, August 2, 2019.

**CONTRACT DOCUMENTS**

Contract Documents will be made available on the Luna Pier City Hall website Housing Commission website at [www.cityoflunapier.com](http://www.cityoflunapier.com) on Thursday, July 25, 2019 for potential bidders.

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One Set of Printed Contract Documents and Bid Package will be made available to General (Prime) Contractors at the Pre-Bid Conference.

Documents will be available for review at the office of the Architect; James S. Jacobs Architects, PLLC, 25 Washington Street, Monroe, Michigan 48161, (734) 241-7933

**BID BOND** – Each proposal submitted must be accompanied by a bond from a Surety Company, in an amount not less than five (5%) percent of proposal amount. No other Bid Security will be accepted.

**PERFORMANCE BOND** – Each successful bidder will be required to furnish a performance bond and labor and materials payment bond equal to one hundred (100%) percent of the contract including accepted alternates, if any, and in accordance with the contract conditions. Premium for bonds shall be included in the base bid.

**WAGE RATES** - The rates of wages and fringe benefits to be paid to each class by the bidder, shall be not less than the wage and fringe benefit rates in accordance with Davis Bacon Wage Determination prevailing in the locality in which the work is to be performed and they must reflect the State of Michigan, Monroe County prevailing wage rates and fringe benefits.

**BID PROPOSAL, DELIVERY AND OPENING**

Contractors shall comply with HUD Section 3 requirements and shall make every effort to hire area residents.

American made products are preferred.

Bidders are to include the following documents with the Bid Form.

HUD Form 5369A	Representations & Other Statements
HUD Form 2292	Certificate Re: Debarment/Suspension
Non-Collusion Affidavit	Non-Collusion Affidavit
HUD 50070	Certificate Drug Free Workplace
HUD 2530 OHF	Certificate Previous Participation HUD
Section 3	Implementation Plan
Bid Bond	

**Bid Proposals must be submitted in duplicate within a sealed envelope, and on form provided by the Architect.**

**Bid proposals will be received at the office of the Architect:**

James S. Jacobs Architects, PLLC  
25 Washington Street  
Monroe, Michigan 48161  
Attn. Jeanette Marrs, Project Manager

**Prior to 3:00 PM Local Time Wednesday, August 7, 2019. Emailed or Faxed Proposals will not be accepted.**

Proposals delivered after the designated time will not be accepted.

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Bidder may withdraw its bid at any time prior to the scheduled time for opening bids without penalty.

Owner reserves the right to reject any, part of any, or all bids and to waive any irregularities in bidding.

Bid proposals shall not be withdrawn for a period of 60 days subsequent to opening of bid.

Upon submission of all required documents, Contractor awarded the Contract shall be issued a Notice to Proceed.

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